

eStepin - Online Token Booking

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What are the timings for booking timeslot for concern SRO Offices?

1. Morning Shift : 07:00AM to 12:00PM
2. General Shift : 10:00AM to 03:00PM
3. Evening Shift : 02:00PM to 07:00PM

What are the Tea/Lunch break for shiftwise SRO Offices?

1. Morning Shift :- 10:00AM to 10:30AM
2. General Shift :- 01:30PM to 02:00PM
3. Evening Shift :- 06:30PM to 07:00PM

Is login required for booking time slot?

No

How to book the time slot through eStepin ?

Please follow the below steps.

1. Click on eStepin and then token booking.
2. Click on booking button.
3. Select district name.
4. Select Shift (by default General shift is selected).
4. Select the Date for token booking.
5. Select one SRO office of your choice.
6. Click on continue button, if booking is available then only booking is allowed. .
7. Enter Public Data Entry Number (ISARITA) or (MKCL).
8. Click on Verify button.
9. Select Timeslot of your choice. (first half of each shift timeslots are reserved for epayment(eChallan(GRAS)/eSBTR).
10. Click on book button.
11. After successful data entry system will show booking message (Message will contain SRO office name, time slot token ID and RebookingId assigned).
14. Click on Reciept button for reciept printing (Use ctrl+P for reciept printing on printer).
15. Note down your TokenID and RebookingId for further use.

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What are the compulsory parameters for booking time slot?

Data Entry Number Generate through Public Data Entry (ISARITA) or (MKCL)

Example:

ISARITA Data Entry Number: 11 digit numeric (like 12345678912)

MKCL Data Entry Number: 21digit numeric (like123456789123456789123)

How to see the booking chart?

Click on Booking Chart button and select appropriate SRO office and date. You will get the total booking status as visual chart.

How to print the receipt?

Please follow the following steps

1. Double click on Receipt Button.
2. Enter your token ID.
3. Click on Receipt Button.
4. Press CTRL-P to print the receipt.

What to do if Receipt is not viewed?

Allow Pop-ups from igrmaharashtra.gov.in or turn off pop-up blocker from browser.

What is Rebooking?

If you have already done booking and if you want to change the date.

What are the Rules for Rebooking?

You must know BookingId and RebookingId.

All rules that are applicable to booking are same for Rebooking.

Rebooking is allowed only once.

How to Rebook the Timeslot?

1. Click on Rebooking.
2. Enter TokenId and RebookingId.
3. Select Rebooking Date from Calendar.
4. Select Timeslot of your choice.
5. Click on Rebook.

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How many days advance booking is allowed ?

25 working days from today's date.

Is there any limitation on time slot booking ?

Yes, only 2 bookings are allowed daily for individuals.

How many days before a time slot should be booked ?

You can book a slot 1 day before.

For which cases timeslot booking facility is not available?

1. Will Deed. 2. Adjudication

How should I view Marathi text in eStepin?

If your computer is not indict enabled. Pl follow below steps

1. Go to control panel, regional setting, and language
2. Select East Asian language
3. Insert windows XP CD or the OS which is installed on your computer.
4. Follow the instructions on screen.

What about the status of booking on Government declared holidays except gazette holidays like local holidays, emergency holiday declared by Government on any particular date?

SRO is empowered to take further decision.

What to do if error page is displayed?

Follow the given steps:

1. Go to internet explorer
2. Go to tools menu
3. Select internet option
4. Click on delete cookies and delete files
5. Finally click on OK button
6. Again go to the internet explorer and browse the site igrmaharashtra.gov.in